



Mountain Top Explorium Program Intern

MOUNTAIN TOP EXPLORIUM OVERVIEW

[Mountain Top Explorium](#) is a community resource that nurtures connection between children and their world through exploration, creativity, and relationships. We achieve this mission through its many programs such as the Explorium Children's Museum, summer day camp, after school/school break, and STEM Enrichment programs.

JOB SUMMARY

The Program Intern is a paid development position providing learning opportunities within the field of education. As an intern progresses through the internship program there is opportunity for progressive responsibility and pay. Responsibilities include supporting the facilitation of programming and assisting Program Facilitators with group management. The program is designed to be flexible and integrate into an intern's schedule to accommodate outside constraints due to other extracurricular activities such as clubs, theater, or sports. **It's important to note that this is a paid experience and all interns are expected to comply with their agreed upon schedule.**

After School

Programs are Monday-Thursday and hosted at Breckenridge and Upper Blue Elementary. Specific time frames include Monday, Tuesday, & Thursday 3:50-5:45p & Wednesday 3:05-5:45p. All programs are STEM based which provides a physical activity, snack, and STEM activity. Students can participate for a variety of shift lengths and weekly/monthly consistency based on intern availability.

School Break

Programs are held at Upper Blue Elementary each Monday-Friday when school is not in session. All school break shifts are from 8:00a-6:00p. Each program has a unique theme with all activities being tailored to the specific theme. Programs include activities at the school and field trips with local partners. Students can participate for a variety of program dates based on availability.

Summer Day Camp

Day Camp is based out of the Village Ski School in Breckenridge. Interns must commit to week-long shifts throughout the summer which consists of four 10-hour shifts. Summer Day Camp programs are a combination of outdoor education and STEM activities which all follow a week-long theme.

Kids Night Out Programs

Kids Night Out Programs are hosted at Mountain Top Explorium in Breckenridge. Scheduled shifts are from 5:30-9:30p and are scheduled on Friday and Saturday nights throughout the year. Programs include STEM based activities, dinner, and arts and crafts with students 3-10 years of age.

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REQUIRED EDUCATION, EXPERIENCE, AND FORMAL TRAINING

- Must be 16 years of age;
- Ability to transport themselves to and from each program.

SALARY

This position is paid hourly within a range of \$15-20 per hour, based on various factors including but not limited to experience, education, training, and performance.

APPLICATION PROCEDURES

All applicants can apply on the Mountain Top Explorium website

<https://www.mountaintopbreck.org/employment>. Applicants can also text (970) 453-7878 to express their interest.

ACKNOWLEDGEMENT

This position description is not intended to be an exclusive list of all of the requirements, duties, tasks, roles or responsibilities associated with the position. Nothing in this position description restricts MTE's ability to assign, reassign or eliminate duties and responsibilities of this job at any time. The MTE is an "at will" employer, and MTCM employees may be separated from MTE employment at any time and at the discretion of management.

EQUAL EMPLOYMENT OPPORTUNITY POLICY

Mountain Top Explorium is dedicated to the principles of equal employment opportunity. We prohibit unlawful discrimination against applicants or employees on the basis of age 40 and over, race, sex, color, creed, religion, national origin, disability, sexual orientation, ancestry, citizenship, veteran status, genetic information, pregnancy, or any other applicable status protected by state or local law. Mountain Top Explorium will consider providing reasonable workplace accommodations if needed.

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